



**EMS FUND ACT
STATEWIDE SYSTEM IMPROVEMENT
PROJECT
APPLICATION FOR FISCAL YEAR 2019**



Due Date: November 17, 2017

FOR BUREAU USE ONLY (do not write in this area)				
Date Received	Region	Status	Reviewer	Disposition

Name of Applicant → <i>(EMS Service/Agency)</i>	
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Address →	
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Contact Person →			
Telephone #	Fax #	Email	

Fiscal Agent → <i>(County or Municipality)</i>	
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Address →	
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Contact Person →			
Telephone #	Fax #	Email	

Name(s) of other EMS Service(s) and/or communities involved in this project:	
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A. Detailed Analysis of Problem and Need:

Describe, in detail the proposed project. Include a **detailed analysis of the need** and a narrative showing how this project will contribute to and/or improve EMS System in New Mexico. (Attach additional sheets if necessary)

B. Service Area Description:

Describe in your application how this project will demonstrate cooperation and collaboration between at least two EMS systems, counties, training institutions, an EMS Regional office or the EMS Bureau, and how the proposal may be justified as being a “Statewide” project. Information should include a complete service area description, organization of the system and which services are involved (responding units, rescues, ambulances, hospital, municipalities, counties, schools, regional offices, etc.). Provide as much detail as possible regarding your current system. (Attach additional sheets if necessary)

C. Project Impact:

Clearly identify, in detail, how your proposal or project **will impact the Statewide EMS System and the residents of New Mexico**. Describe how this project will strengthen relationships/partnerships (private and public entities) around EMS and Health Communities. (Attach additional sheets if necessary)

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D. Cost of Project:

Project Components/ Description	

Total Cost of Project (Please provide an Itemized Estimate) * ₁	
Monetary Contribution from Recipient/Applicant * ₂	
Amount Requested from Fund Act	

*1. Applicant must provide an itemized expense report/estimate for complete project

*2. Applicant must provide an itemized report of monetary contributions to include amount, source and any special considerations.

E. Letters of Collaboration/Support:

Letters of collaboration between the primary entities are required for this application. Additionally, support from other services, entities, and stakeholders greatly strengthen the application. Each service's, entities, or stakeholder's support should be expressed in **3 or more separate letters.**
NO DUPLICATES.

All letters of collaboration and letters of support must be included with this application.
Letters will not be accepted once the application is submitted.

F. Accountability of Previously Funded Special Project:

Have any of the collaborating entities been awarded special funding (i.e., Trauma Systems, Vehicle, Local or Statewide) within the last 3 years? Please describe the status/outcome of the funded project/vehicle. **Failure to accurately disclose this information will disqualify the application.**

FY of Award	Amount	Name of Project/Description	Status

ASSURANCES

The following are required assurances associated with your EMS Statewide System Improvement Project for Fiscal Year 2019.

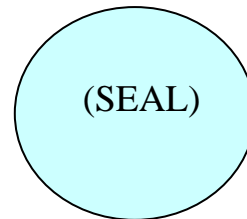
- I certify that funds received through this distribution will be used only for the purposes and under the condition expressed in the application or its approved amendment(s);
- I certify that we will provide the support and involvement either cash and/or in-kind contributions as described in this application;
- I certify that we understand and agree to comply with all applicable requirements of the New Mexico Department of Health; and
- I certify that the information contained in this application is true and correct to the best of my knowledge.

Chief / Director of Local EMS Service or (Project Manager of Agency if Non-Profit Group/Training Institution)	
NAME: _____ (Print / Type Name)	TITLE: _____
SIGNATURE: _____	DATE: _____

The above was sworn and subscribed to before me this _____ of _____, 20____
(Day) (Month)

Notary Public

My commission expires: _____

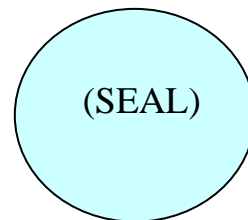


Mayor / Chairman County Commission or (Director of Agency if Non-Profit Group/Training Institution)	
NAME: _____ (Print / Type Name)	TITLE: _____
SIGNATURE: _____	DATE: _____

The above was sworn and subscribed to before me this _____ of _____, 20____
(Day) (Month)

Notary Public

My commission expires: _____



Regional Office and Service Checklist

		Region Initial	_____	Service Initial	_____
1.	All signatures on proper signature lines		_____		_____
2.	All applicable financial quotes attached		_____		_____
3.	All Letters of Collaboration and Support		_____		_____
4.	All Notary signatures in proper place		_____		_____
5.	All detailed contributions listed		_____		_____
6.	All benefiting services or counties listed		_____		_____
7.	Letter and approval of extension if needed		_____		_____
8.	Fiscal agent's correct mailing address		_____		_____
9.	Recipient's correct mailing address		_____		_____
10.	Original and 2 Copies-No special binding.		_____		_____

Regional Office Reviewer

NAME: _____
(Print / Type Name)

TITLE: _____

SIGNATURE: _____

DATE: _____