



**EMS FUND ACT  
LOCAL SYSTEM IMPROVEMENT PROJECT  
APPLICATION  
FOR FISCAL YEAR 2019**



**Due Date: November 17, 2017**

FOR BUREAU USE ONLY (do not write in this area)				
Date Received	Region	Statuses	Reviewer	Disposition

**Name of Applicant →**  
*(EMS Service/Agency)*

---

**Address →**

---

**Contact Person →**

Telephone #	Fax #	Email

**Fiscal Agent →**  
*(County or Municipality)*

---

**Address →**

---

**Contact Person →**

Telephone #	Fax #	Email

<b>Name(s) of other EMS Service(s) and/or communities involved in this project:</b>	
---	--

**A. Detailed Analysis of Problem/Need:**

Describe the proposed Local EMS System Improvement Project. Include a detailed analysis of the need and a narrative showing how this project will contribute to and/or improve the **Local EMS System**. (Attach additional sheets if necessary)


**B. Service Area Description:**

Describe the **existing EMS System** for which the Local EMS System Improvement Project is being requested. Information should include a complete service area description, organization of the system and which services are involved (responding units, rescues, ambulances, hospital, etc). Provide as much detail as possible regarding your current system. (Attach additional sheets if necessary)


**C. Project Impact:**

Describe in detail the impact on the **Local EMS System** if the project is approved, and the impact if not approved. (Attach additional sheets if necessary)


**D. Cost of Project:**

Project Components/ Description	

Total Cost of Project (Please provide an Itemized Estimate) *1	
Monetary Contribution from Recipient/Applicant *2	
Amount Requested from <b>Fund Act</b>	

\*1. Applicant must provide an itemized expense report/estimate for entire project.

\*2. Applicant must provide an itemized report of monetary contributions; include amount, source and any special considerations.

**E. Letters of Collaboration/Support:**

Letters of support from other services, entities, and stakeholders greatly strengthen the application. Each service's, entities, or stakeholder's support should be expressed in **3 or more separate** letters. **NO DUPLICATES.**

**All letters of support must be included with this application.  
Letters will not be accepted once the application is submitted.**

**F. Accountability of Previously Funded special project:**

Has this service been awarded special funding (i.e., Trauma Systems, Vehicle, Local or Statewide) within the last 5 years? Please describe the status/outcome of the funded project/vehicle. **Failure to accurately disclose this information will disqualify the application.**

FY of Award	Amount	Name of Project/Description	Status

**ASSURANCES**

**The following are required assurances associated with your EMS Local System Improvement Project for Fiscal Year 19.**

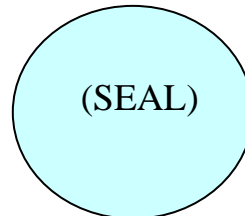
- I certify that funds received through this distribution will be used only for the purposes and under the condition expressed in the application or its approved amendment(s);
- I certify that we will provide the support and involvement either cash and/or in-kind contributions as described in this application;
- I certify that we and the local recipient(s), understand and agree to comply with all applicable requirements of the New Mexico Department of Health; and
- I certify that the information contained in this application is true and correct to the best of my knowledge.

<b><u>Chief / Director of Local EMS Service</u></b>	
NAME: _____ (Print / Type Name)	TITLE: _____
SIGNATURE: _____	DATE: _____

The above was sworn and subscribed to before me this \_\_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_  
(Day) (Month)

\_\_\_\_\_  
**Notary Public**

My commission expires: \_\_\_\_\_

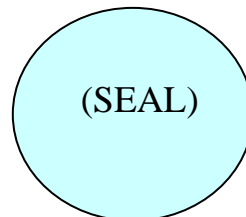


<b><u>Mayor / Chairman County Commission</u></b>	
NAME: _____ (Print / Type Name)	TITLE: _____
SIGNATURE: _____	DATE: _____

The above was sworn and subscribed to before me this \_\_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_  
(Day) (Month)

\_\_\_\_\_  
**Notary Public**

My commission expires:



**Regional Office and Service Checklist**

		Region Initial	_____	Service Initial	_____
1.	All signatures on proper signature lines		_____		_____
2.	All quotes attached if applicable		_____		_____
3.	All Letters of Support		_____		_____
4.	All notary signatures in proper place		_____		_____
5.	All detailed contributions listings		_____		_____
6.	All benefiting services or counties listed		_____		_____
7.	Letter and approval of extension if needed		_____		_____
8.	Fiscal Agent's correct mailing address		_____		_____
9.	Recipient's correct mailing address		_____		_____
10.	Original and 2 Copies-No special binding.		_____		_____

**Regional Office Reviewer**

NAME: \_\_\_\_\_  
(Print / Type Name)

TITLE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_